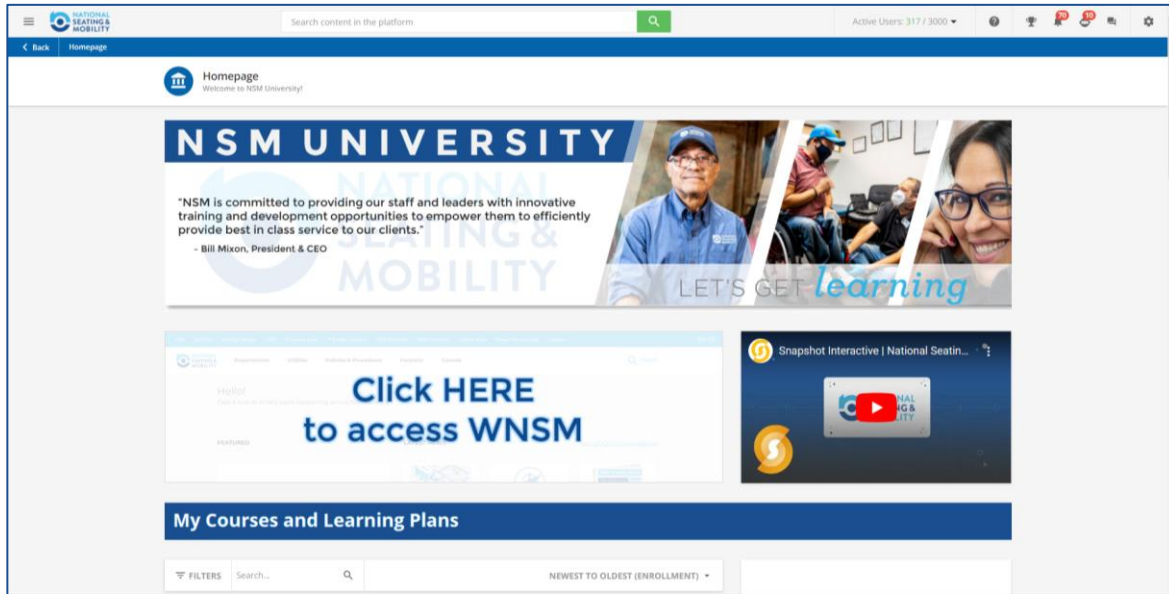


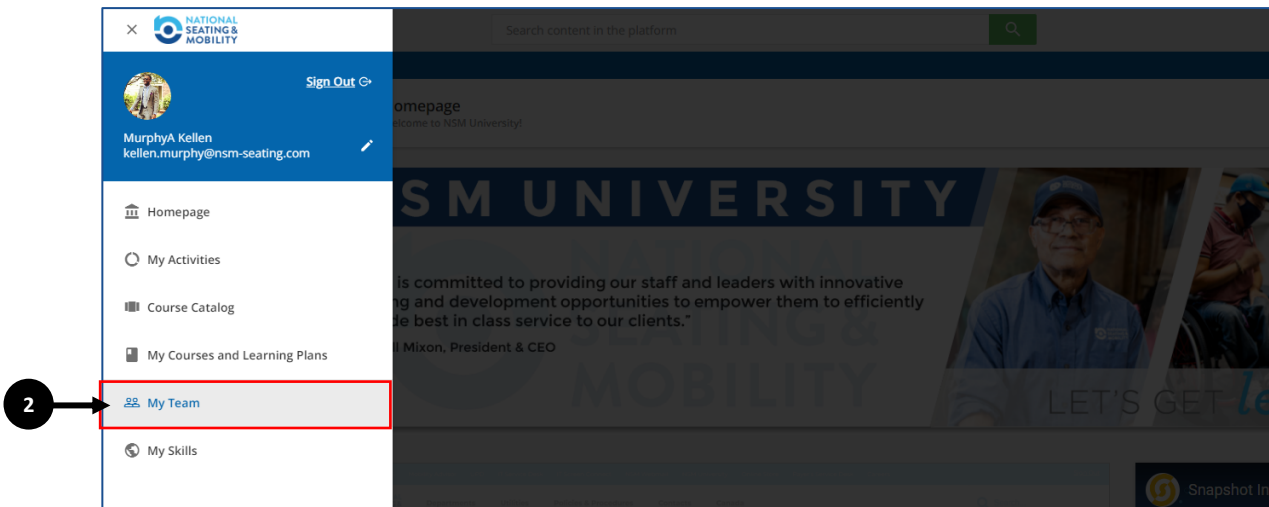
ATP, CSS, and Tech Attestation Managers Instructions

This job aid is intended for managers of new hire ATP, CSS and technicians to utilize when new hire has completed all onboarding courses in NSM University. New hires must have this attestation completed in NSM University to ensure that all resources have been utilized.

1. Access NSM U via the following URL: <https://nsmuniversity.docebosaa.com/pages/16/homepage>.

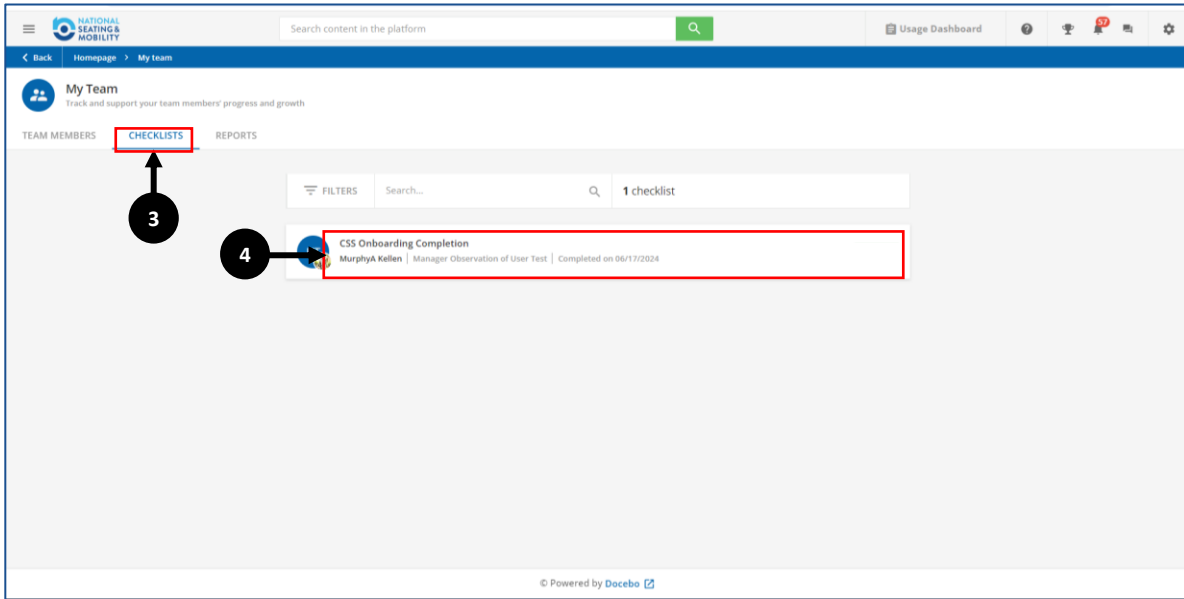


2. Click the hamburger icon , and then select **My Team** from the dropdown.



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3. Click **Checklists**.
4. Click the row of the employee who's checklist you would like to review.



5. Click the radio button to attest to your employee's completion of all mandatory onboarding training.
6. Click **Send Checklist** to complete the assessment of the technician's competencies.

